## Manager – Database Administrator

| No of Vacancies     | 01  |
|---------------------|---|
| Direct Reporting to | Assistant General Manager – IT  |
| Education:          | Hold a 4-years bachelor's degree in Computer Science or relevant from a HEC accredited local or equivalent foreign university.  |
| Experience          | Have overall 6+ years of experience in Information Technology, preferably in mission critical 24x7 environment  |
| Location            | Karachi   |
| Job Description:    | <ul> <li>Installation, configuration and upgrading of RDBMS software and related products</li> <li>Evaluate RDBMS features</li> <li>Work as part of a team and provide 24x7 support when required</li> <li>Take care of the Database design and implementation</li> <li>Implement and maintain database security (create and maintain users and roles, assign privileges)</li> <li>Assist developers with database activities</li> <li>Setup and maintain documentation and standards</li> <li>Plan growth and changes (capacity planning)</li> <li>Perform database tuning and performance monitoring</li> <li>Establish and maintain sound backup and recovery policies and procedures</li> <li>Migration of Oracle Database from old versions to latest version i.e. 11gR2/12c/19c</li> <li>Responsible for staying abreast of product roadmap as well as understanding the scenarios, features and functions within each of the products and how these are applied to address business and technical problems. This includes interacting with Product Management and Development on an on-going basis to stay current.</li> <li>Handle the task of conducting research on new products and evaluate the specific requirements of Organization.</li> <li>Responsible for solving the problems and technical queries of users related to Database</li> <li>Responsible for managing and executing database Projects. Prioritize security coverage to ensure that strategically important data, such as commercial information or personal data, receives the highest levels of protection.</li> <li>Well versed with ERD and having knowledge of Automation and reporting through Oracle Apex</li> <li>Any other task assigned by the HOD.</li> </ul> |
| Skills:             | Must be well conversant with latest technology trends, best practices and leading tools and<br>techniques, etc.<br>Should have the ability to quickly understand the business strategy, plans and processes.<br>Good in SQL and<br>Good interpersonal, oral and written communication skills  |