

Management Trainee

No of Vacancies	01
Direct Reporting to	Assistant Manager - Regulatory Affairs
Education:	ACCA/ACCA part qualified
Type of Employment	Contractual
Experience	Fresh
Location	Lahore
Job Description:	<ul style="list-style-type: none">• Ensure regulatory, operational and statutory compliance of PMEX and brokers as per SECP Guidance• Conduct Enquiries, On-site Inspections and Investigations of Brokers• Monitor brokers' compliance through off-site reporting.• Preparation of period off-site reports and data for submission to SECP.• Perform periodic compliance reviews of the Exchange.• Handle Investor Complaints.• Liaise with the brokers and auditors on system audits.• Follow up on rectification status of non-compliances.• Maintain proper record of department in hard and soft form.• Any other responsibility which may be assigned by the Chief Regulatory Officer.
Skills:	Communication, Analytical, MS Office